



## **Nashville Black Pride Planning Team / Board Member Job Description**

**Position Title:** Nashville Black Pride  
**Reports to:** Executive Director, Brothers United Network, Inc.  
President, Volunteer Board of Directors  
**Estimated Time Commitment:** Minimum of 40 hours per year

**Qualifications:** Willing to make a concerted effort to work among and for a diverse population of Black LGBTQ+ and Same Gender Loving people to organize and plan a city wide events that celebrates the lives and culture of Lesbian, Gay, Bisexual, Transgender, Queer members within our community.

**Principal Function:** To plan, develop, guide and implement the organizations Black Pride events to insure the overall mission to uplift and empower African American Same Gender Loving Persons in the city of Nashville and Middle Tennessee.

**Financial Commitment:** An annual membership fee of \$30

### Accountabilities

- Formulate and adopt policies, objectives, long-range goals and evaluation tools
- Protect the assets of the organization
- Form linkages with other community organizations and groups
- Adhere to the Center for Black Equity, formally known as the *International Federation of Black Prides* By-Laws as well as comply to other policies within the Brothers and Sisters United Network, Inc.
- Interpret the organization, and its mission positively to the community
- Develop and maintain a host of supporters, sponsors and other persons that can further the advancement of the Black Pride weekend event.

### Expectations

- All Team Members are asked to donate \$30 as their annual dues to help jump start each of our planning years.
- Meet virtually or face to face regularly with the entire planning team and other committees in which you volunteered to help.
- To be time conscious and respectful of everyone's in-put, skills and efforts to support our Black Pride movement.
- Each member is expected to participate & financially contribute in all fund-raising events/activities in a way that is personally meaningful to them.

Nashville Black Pride is an ever-evolving member-and community based planning team/organization. The direction of our Black Pride Celebration is largely determined by the membership! The membership is a voting body that meets monthly with the Board of Directors to make decisions to further the mission of the NBP Planning Team. By becoming a Team Member of NBP you will have a direct voice in shaping an event that educates and gives back to the LGBTQ+ Community.



## **Nashville Black Pride Volunteer Job Description**

<b><u>Position Title:</u></b>	Volunteer
<b><u>Reports to:</u></b>	Executive Director, Brothers United Network, Inc. President & NBP Planning Team
<b><u>Estimated Time Commitment:</u></b>	Minimum of 10 hours prior to the actual event, and no less than 25 hours for the calendar year.

**Qualifications:** Willing to make a concerted effort to work among and for a diverse population of Black LGBTQ+ and Same Gender Loving people to organize and plan a city wide events that celebrates the lives and culture of Lesbian, Gay, Bisexual, Transgender, Queer members within our community.

### **Volunteers should:**

1. Show extraordinary dedication and flexibility.
2. Maintain strict confidentiality of all BASU & Nashville Black Pride information that is not open to the general public.
3. Greet our participants with a smile.
4. Assured the safety of attendants.
5. Help to keep the events running on time.
6. Maintain & run our tables.
7. Help organized, set up, and break down materials during events.
8. Check in media representatives.
9. Keep unlicensed vendors out of the celebration area.
10. Stuff, pack, market and distribute materials to their fellow volunteers, and community at large.
11. Care for the attendees with medical and other special needs or issues.
12. Help to gather signatures for mailing lists, voter registrations and other important forms such as, but not limited to anti-LGBTQ+, HIV/AIDS education and other community stances.
13. Never try to respond to a question that you aren't 100% sure that you have the answer for. It is okay to say, *"I'm not sure, let me check on that!"*

### **Expectations**

- Meet regularly either virtual or face to face with the entire planning team and other committees in which you volunteered to help for updates on procedures and trainings.
- To be time conscious and respectful of everyone's in-put, skills and efforts to support our Black Pride movement.
- Each volunteer is expected to participate & financially contribute in all fund-raising events/activities in a way that is personally meaningful to them.